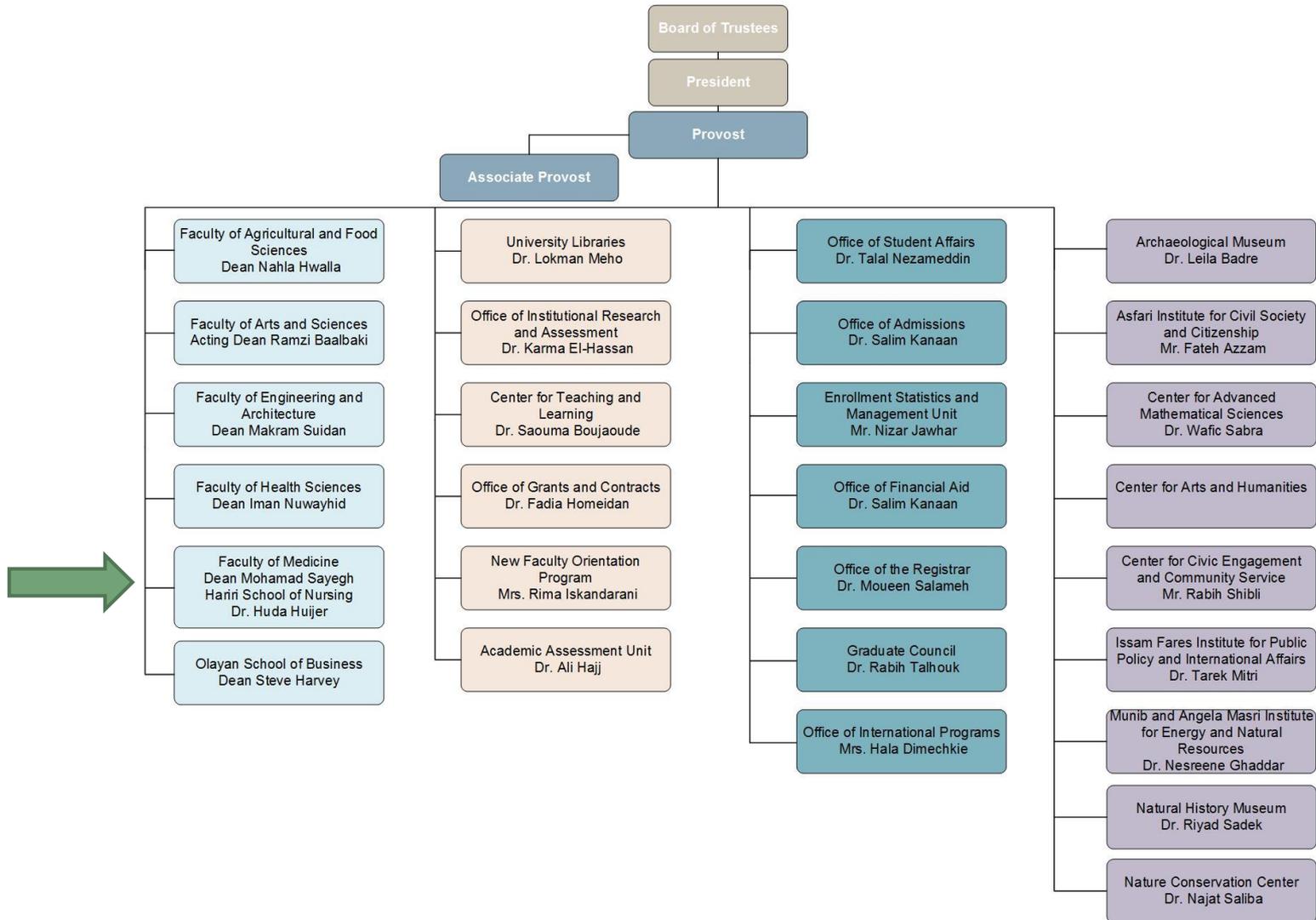


ACADEMIC PROGRESSION AT FM/AUBMC

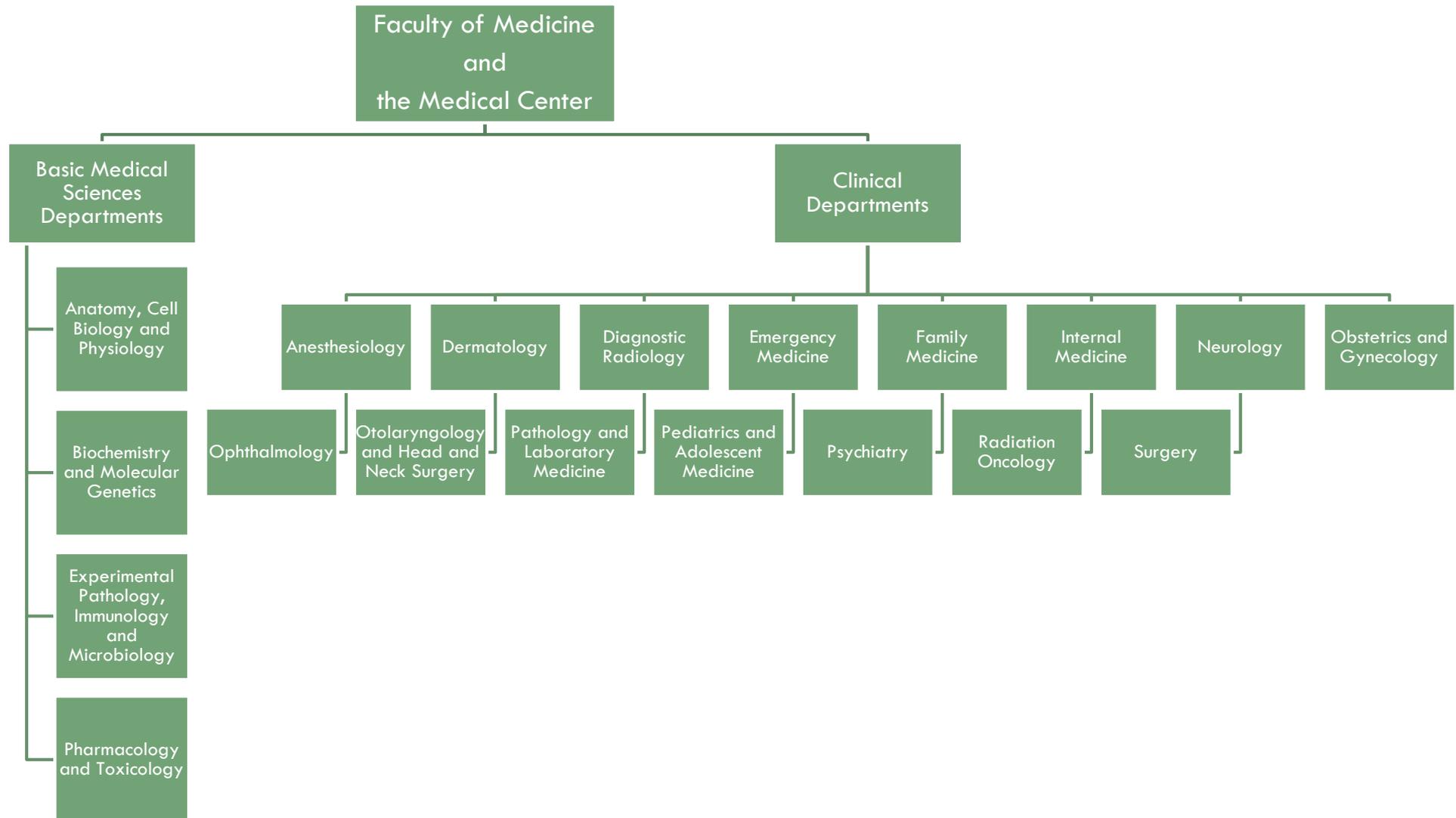
Khalil Kreidieh

FM Academic Affairs Coordinator

AUB Organizational Chart



FM Organizational Chart



FM Organizational Chart



Medical Service

- Anesthesiology
- Diagnostic Radiology
- Pathology and Laboratory Medicine
- Radiation Oncology



Non-Surgical Clinical

- Emergency Medicine
- Family Medicine
- Internal Medicine
- Neurology
- Pediatrics and Adolescent Medicine
- Psychiatry



Surgical Clinical

- Dermatology.
- Obstetrics and Gynecology
- Ophthalmology
- Otolaryngology and Head and Neck Surgery
- Surgery

Academic Tracks at FM

Track 1

Investigator Track

- MD or PhD holders
- Appointments in either basic medical sciences or clinical departments
- Research is a major effort
- Eligible for long-term contracts (or for tenure when implemented by the university)

Track 2

Physician-Educator

- MD holders (PhD upon approval)
- Primary appointment in the clinical departments
- 80% effort (teaching and clinical services)
- Eligible for long-term contracts (but not for tenure)

Track 3

Academic Clinician

- MD holders
- Primary appointment in the clinical departments
- 80% effort (patient care or clinical service)
- One or 3 years contracts, period of appointment may be renewed

Subtrack 1 A

Scientist-Investigator

- PhD holders
- Basic medical sciences departments
- Majority of their time and effort in research and teaching

Subtrack 1 B

Physician-Investigator

- MD holders
- Primary appointment in the clinical departments
- 40% of their total effort to research activity (basic or clinical)

Movement Between Tracks

Faculty members are allowed to switch to another track:

- ▣ if they desire so
- ▣ if they can be expected to fulfill the requirements for appointment and promotion into the new track

A switch in tracks requires:

- ▣ recommendation of the Department Chairperson
- ▣ approval of the Dean
- ▣ university approval in accordance with new appointment procedures including a formal search (if the switch is to the investigator track)

Periods of Appointment and Reappointment

1

- 1-year contract as “**Instructor**” (max 4 years) → promotion
- 4-year contract as “**Assistant Professor**” → re-appointment for 3 years → promotion application (end of 6th year in rank) → promotion or reappointment with a 1-year contract (1A) or yearly contracts (1B)
- 7-year contract as “**Associate Professor**” → promotion application (end of 6th year in rank) or reappointment for 3 years (promotion application end of 9th) → promotion or reappointment with a 1-year contract (1A) or yearly contracts (1B)
- 7-year contract as “**Professor**” → reappointment for 3, 7 or 10 years

2

- 1-year contract as “**Instructor**” → promotion or yearly contracts
- 4-year contract as “**Assistant Professor**” → re-appointment for 3-year → promotion application (end of 6th year in rank) → promotion or reappointment on yearly contracts
- 7-year contract as “**Associate Professor**” → promotion application (end of 6th year in rank) or reappointment for 3 years (promotion application end of 9th) → promotion or reappointment on yearly contracts
- 7-year contract as “**Professor**” → reappointment for 3 or 7 years

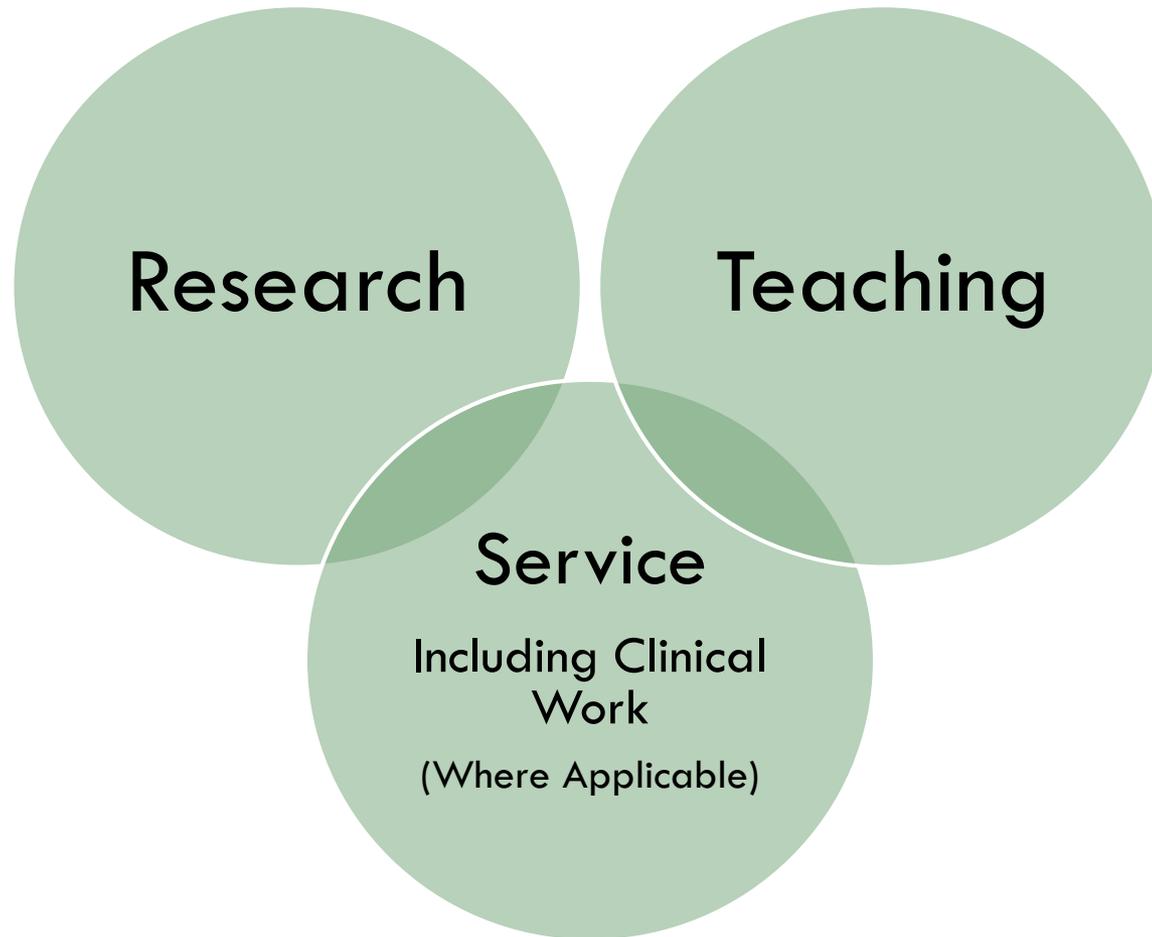
3

- 1-year contract as “**Instructor**” → promotion or yearly contracts
- 1 or 3-year contract as “**Assistant Professor**” → re-appointment on yearly basis (max 9 years in rank) → promotion application (end of 8th year in rank) → promotion or reappointment on yearly contracts
- 3-year contract as “**Associate Professor**” → re-appointment for 1 or 3 years

Notes

- If your appointment date is **before** January 1, your promotion clock **started** already.
- If your appointment date is **January 1 and on**, you gained an **extra year** in your promotion clock.

Promotion Triad



Research

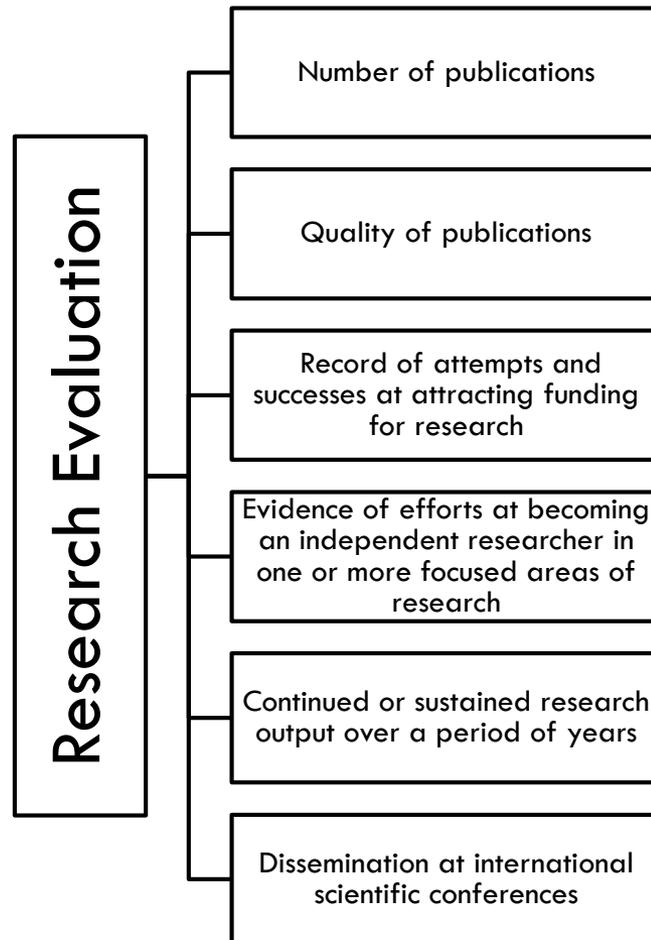
Teaching

Service

Including Clinical
Work

(Where Applicable)

Measures to Evaluate Research



Research Requirements for Promotion

Track To		1A*		1B*		2		3	
		Major Contributor	Original Publications						
Assistant Professor		2	1	2	1	2	1	1	-
Associate Professor		7	4	7	4	5	3	4	1
Professor		12	8	12	8	10	5	NA	NA

*These numbers might change with the implementation of Tenure.

Research Requirements for Promotion

- It is to be pointed out that this **number** should be viewed as a **general guideline** of a desired target rather than an absolute requirement for successful promotion.
- The assessment procedures should carefully weigh the **quality of publications and their scientific value**, and this quality should receive considerable emphasis in this assessment.

Cumulative Years in Rank

Option 1: you can start from a clean schedule and count **no prior years of rank in the previous institution**. In this case, you can apply for early promotion and earlier productivity will be a factor in the review.

Option 2: you agree with the Faculty of Medicine administration in advance to start the clock at the appointment date to the rank at the other institution without exceeding the permissible years in rank in AUB FM policy. It is advisable that members spend a couple of years at AUB where they can prove themselves before applying for promotion. However, the years of service at AUB shall count towards the years in rank.

In addition and in accordance with the promotion policy, "In the event of a **change from visiting** to regular professorial status, the period of status as a visiting professor will be considered toward **cumulative service** for purposes of eligibility for promotion." Hence, the period that a faculty member spends at AUB with a visiting appointment title will count towards his/her promotion and the Faculty Affairs Office is to be formally notified by the concerned party of its duration.

Please indicate your preference below by signing next to one of the below options:

I) I opt to go for Option 1:

Name:

Signature

II) I opt to go for Option 2: (You are required to provide an official appointment letter, certificate, or any proof from your previous institution; otherwise, option 1 will be automatically applied in your case)

Name:

Signature

III) Not applicable: (I did not hold same academic rank at previous institutions before joining AUB)

Name:

Signature

When you aim to publish your work . . .

- Check the journal Impact Factor
- Check the journal ranking
- Make sure to publish original articles > reviews > case reports > others
- Make sure you are the major contributor (first or corresponding author)
- Make sure to have a focused research interest

Where to Check for Journals Impact Factors and Rankings?

The screenshot shows the InCites Journal Citation Reports interface. A green arrow points to the search bar in the 'Go to Journal Profile' section. The main content area displays a table of journals ranked by impact factor for the year 2015. The table includes columns for Full Journal Title, Total Cites, Journal Impact Factor, and Eigenfactor Score.

InCites™ Journal Citation Reports® THOMSON REUTERS™

Home

Go to Journal Profile

Journal Titles Ranked by Impact Factor

Compare Journals

View Title Changes

Select Journals

Select Categories

Select JCR Year: 2015

Select Edition: SCIE SSCI

Open Access: Open Access

Category Schema: Web of Science

	Full Journal Title	Total Cites	Journal Impact Factor	Eigenfactor Score
1	CA-A CANCER JOURNAL FOR CLINICIANS	20,488	137.578	0.06231
2	NEW ENGLAND JOURNAL OF MEDICINE	283,525	59.558	0.68235
3	NATURE REVIEWS DRUG DISCOVERY	25,460	47.120	0.06273
4	LANCET	195,553	44.002	0.40717
5	NATURE BIOTECHNOLOGY	48,650	43.113	0.15711
6	NATURE REVIEWS IMMUNOLOGY	31,545	39.416	0.08728
7	NATURE MATERIALS	72,306	38.891	0.20761
8	NATURE REVIEWS MOLECULAR CELL BIOLOGY	36,784	38.602	0.09931

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Where to Check for Journals Impact Factors and Rankings?

https://jcr.incites.thomsonreuters.com/JCRJournalProfileAction.action?pg=JRNLP... InCites™

JOURNAL OF CLINICAL MICROBIOLOGY
 ISSN: 0095-1137
 AMER SOC MICROBIOLOGY
 1752 N ST NW, WASHINGTON, DC 20036-2904
 USA

Go to Journal Table of Contents Go to Ulrich's

Titles
 ISO: J. Clin. Microbiol.
 JCR Abbrev: J CLIN MICROBIOL

Categories
 MICROBIOLOGY - SCIE

Languages
 ENGLISH

12 Issues/Year

Key Indicators

Year	Total Cites	Journal Impact Factor	Impact Factor Without Journal Self Cites	5 Year Impact Factor	Immediacy Index	Citable Items	Cited Half-Life	Citing Half-Life	Eigenfactor Score	Article Influence Score	% Articles in Citable Items	Normalized Eigenfactor	Average JIF Percentile
2015	52,805	3.631	3.278	3.824	0.901	634	>10.0	5.9	0.07279	1.229	98.42	8.29682	71.138
2014	54,211	3.993	3.465	4.068	0.830	748	9.7	5.7	0.07276	1.174	98.40	8.14934	78.571
2013	54,191	4.232	3.651	4.214	0.830	757	9.2	5.6	0.08013	1.246	98.81	8.83175	81.092
2012	52,544	4.068	3.496	4.198	0.748	767	8.7	5.7	0.08199	1.227	98.70	Not A...	77.155
2011	53,523	4.153	3.560	4.399	0.836	813	8.3	5.8	0.09021	1.282	99.63	Not A...	79.386
2010	51,021	4.220	3.594	4.258	0.731	833	7.8	5.7	0.09808	1.232	99.64	Not A...	81.776
2009	49,301	4.162	3.584	4.126	0.648	732	7.5	5.7	0.10947	1.179	99.73	Not A...	81.579
2008	46,850	3.945	3.381	3.991	0.783	714	7.1	5.7	0.12154	1.139	99.86	Not A...	80.769
2007	44,060	3.708	3.192	3.916	0.710	734	6.7	5.6	0.13560	1.176	99.73	Not A...	80.108
2006	40,002	3.445	2.883	Not A...	0.521	824	6.3	5.6	Not A...	Not A...	99.27	Not A...	76.966
2005	38,704	3.537	2.806	Not A...	0.498	1,101	6.1	5.8	Not A...	Not A...	99.18	Not A...	77.326
2004	35,117	3.439	2.694	Not A...	0.486	1,090	5.9	5.7	Not A...	Not A...	99.36	Not A...	76.786
2003	33,327	3.489	2.643	Not A...	0.467	1,066	5.9	5.8	Not A...	Not A...	98.87	Not A...	81.548
2002	30,177	3.565	2.805	Not A...	0.483	868	5.7	5.6	Not A...	Not A...	98.75	Not A...	82.317
2001	30,022	3.965	3.036	Not A...	0.466	868	5.7	5.6	Not A...	Not A...	99.77	Not A...	85.802
2000	26,317	3.503	2.800	Not A...	0.575	727	5.7	5.6	Not A...	Not A...	99.87	Not A...	87.349

Source Data

Rank

Cited Journal Data

Citing Journal Data

Box Plot

Journal Relationships

JCR Impact Factor

JCR Year	Rank	Quartile	JIF Percentile
2015	36/123	Q2	71.138
2014	26/119	Q1	78.571
2013	23/119	Q1	81.092
2012	27/116	Q1	77.155
2011	24/114	Q1	79.386
2010	20/107	Q1	81.776
2009	18/95	Q1	81.579
2008	19/91	Q1	80.769

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Where to Check for Journals Impact Factors and Rankings?

Compare Journals

Compare Selected Journals Add Journals to New or Existing List Customize Indicators

View Title Changes

Select Journals

Select Categories

Select JCR Year

Select Edition

Open Access

Category Schema

JIF Quartile

Select Publisher

Select Country/Territory

Impact Factor Range

Average JIF Percentile Range

Select Category

- IMAGING SCIENCE & PHOTOGRAPHIC TECHNOLOGY
- IMMUNOLOGY
- INDUSTRIAL RELATIONS & LABOR
- INFECTIOUS DISEASES
- INFORMATION SCIENCE & LIBRARY SCIENCE
- INSTRUMENTS & INSTRUMENTATION
- INTEGRATIVE & COMPLEMENTARY MEDICINE
- INTERNATIONAL RELATIONS
- I AW

	Full Journal Title	Total Cites	Journal Impact Factor	Eigenfactor Score
1	CA-A CANCER JOURNAL FOR CLINICIANS	20,488	137.578	0.06231
			59.558	0.06235
			47.120	0.06273
			44.002	0.40717
			43.113	0.15711
			39.416	0.08728
			38.891	0.20761
			38.602	0.09931
9	NATURE	627,846	38.138	1.44256
10	Annual Review of Astronomy and Astrophysics	9,000	37.846	0.02016
11	JAMA-JOURNAL OF THE AMERICAN MEDICAL ASSOCIATION	129,909	37.684	0.27421
12	CHEMICAL REVIEWS	148,154	37.369	0.24503
13	NATURE REVIEWS GENETICS	30,286	35.898	0.10682
14	Annual Review of Immunology	17,023	35.543	0.03655
15	Nature Nanotechnology	40,881	35.267	0.16738
16	SCIENCE	568,210	34.661	1.15367
17	NATURE REVIEWS CANCER	41,846	34.244	0.08781
18	CHEMICAL SOCIETY REVIEWS	99,930	34.090	0.26994

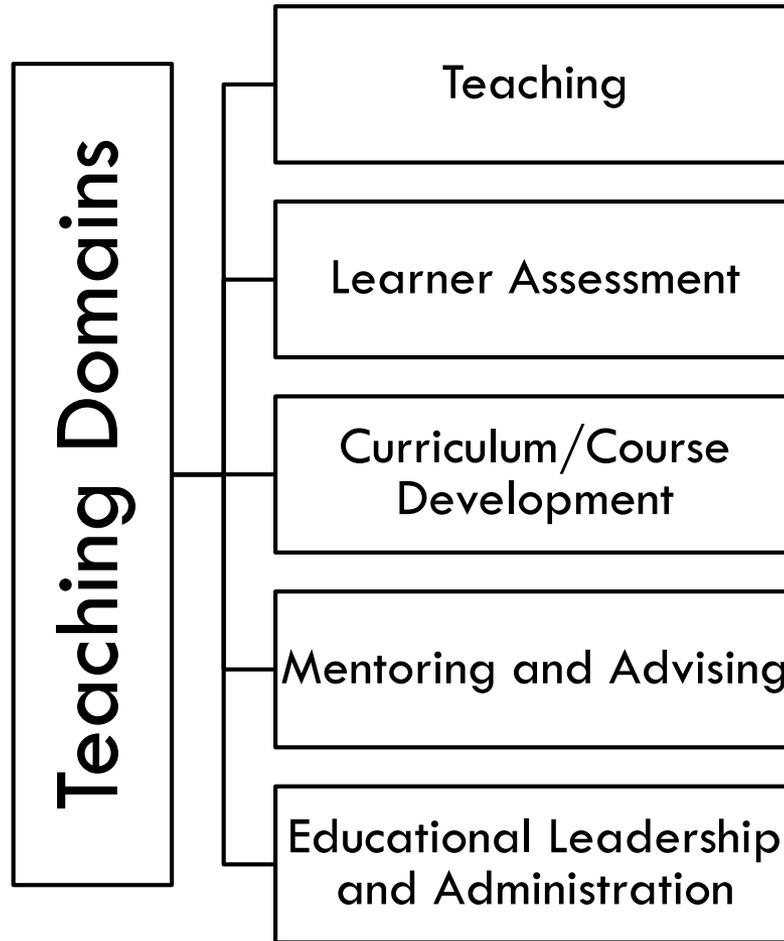
InCites Journal Citation Reports dataset updated Sep 02, 2016

Where to Check for Journals Impact Factors and Rankings?

The screenshot shows the JCR InCites website interface. The browser address bar displays the URL: <https://jcr.incites.thomsonreuters.com/JCRJournalHomeAction.action?SID=B1-ysDF9pHYMx2FwL9fv8A15ufCAm2B8Fe5Yc-18x2dnhptrLEBD0eib2BC4I>. The page title is "Journals By Rank" and "Categories By Rank". The main content area is titled "Journal Titles Ranked by Impact Factor" and includes a "Show Visualization +" button. Below this, there are three tabs: "Compare Selected Journals", "Add Journals to New or Existing List", and "Customize Indicators". The main table lists 17 journals with their respective impact factors and scores. The left sidebar contains various filters and options, including "Go to Journal Profile", "Compare Journals", "View Title Changes", "Select Journals", "Select Categories", "Select JCR Year" (set to 2015), "Select Edition" (checked for SCIE and SSCI), "Open Access" (unchecked), "Category Schema" (set to Web of Science), "JIF Quartile" (checked for Q1 and Q2), "Select Publisher", "Select Country/Territory", "Impact Factor Range", and "Average JIF Percentile Range".

Select	Rank	Full Journal Title	Total Cites	Journal Impact Factor	Eigenfactor Score
<input type="checkbox"/>	1	LANCET INFECTIOUS DISEASES	14,964	21.372	0.05325
<input type="checkbox"/>	2	CLINICAL INFECTIOUS DISEASES	53,258	8.736	0.12301
<input type="checkbox"/>	3	Lancet HIV	209	8.364	0.00075
<input type="checkbox"/>	4	EMERGING INFECTIOUS DISEASES	25,266	6.994	0.06228
<input type="checkbox"/>	5	JOURNAL OF INFECTIOUS DISEASES	45,523	6.344	0.09482
<input type="checkbox"/>	6	Journal of the International AIDS Society	2,080	6.256	0.01129
<input type="checkbox"/>	7	Eurosurveillance	6,729	5.983	0.02609
<input type="checkbox"/>	8	Virulence	1,822	5.418	0.00820
<input type="checkbox"/>	9	JOURNAL OF ANTIMICROBIAL CHEMOTHERAPY	25,252	4.919	0.05359
<input type="checkbox"/>	10	CLINICAL MICROBIOLOGY AND INFECTION	12,667	4.575	0.03995
<input type="checkbox"/>	11	CURRENT OPINION IN INFECTIOUS DISEASES	3,283	4.439	0.01005
<input type="checkbox"/>	12	AIDS	20,134	4.407	0.04608
<input type="checkbox"/>	13	JOURNAL OF INFECTION	5,633	4.382	0.01322
<input type="checkbox"/>	14	Current Opinion in HIV and AIDS	1,777	4.378	0.00892
<input type="checkbox"/>	15	JOURNAL OF VIRAL HEPATITIS	4,961	4.179	0.01251
<input type="checkbox"/>	16	INTERNATIONAL JOURNAL OF ANTIMICROBIAL AGENTS	9,051	4.037	0.01902
<input type="checkbox"/>	17	INTERNATIONAL JOURNAL OF HYGIENE AND ENVIRONMENTAL HEALTH	3,120	3.980	0.00684

Teaching Domains



Teaching Domains

- **Teaching** is defined as “any activity, in any venue, in which the educator engages with learners to instruct and guide them in the development of knowledge, skills, or attitudes”.

The most common types of teaching venues are: lectures, case discussions such as Team-Based Learning (TBL), lab applications, seminars and/or journal club series, comprehensive exams, qualifying exams (PhD level), theses, Out Patient Department (OPD), specialty clinics, Emergency Room (ER), and Operating Room (OR), as well as on-site and/or off-site bedside rounds.

Teaching Domains

□ **Learner Assessment**

- Providing specific and frequent formative feedback to learners during courses or rotations.
- Providing evidence of updated exam material when needed and in parallel to any change in the course content or learning objectives.
- Providing evidence of using additional teaching resources such as practical exams, simulation labs, procedures, etc. to directly reflect the impact of knowledge received and students' skills.
- Participating in the development of questions for a national qualification examination (colloquium) or international medical examination portals.

Teaching Domains

□ **Curriculum/Course Development**

- Developing a new or revised course/rotation/module for students, interns, residents, or fellows.
- Developing a series of interactive online cases with evaluation components.
- Developing or establishing a curriculum/program/major/specialty (including goals, needs, objectives, methods, evaluation).

Teaching Domains

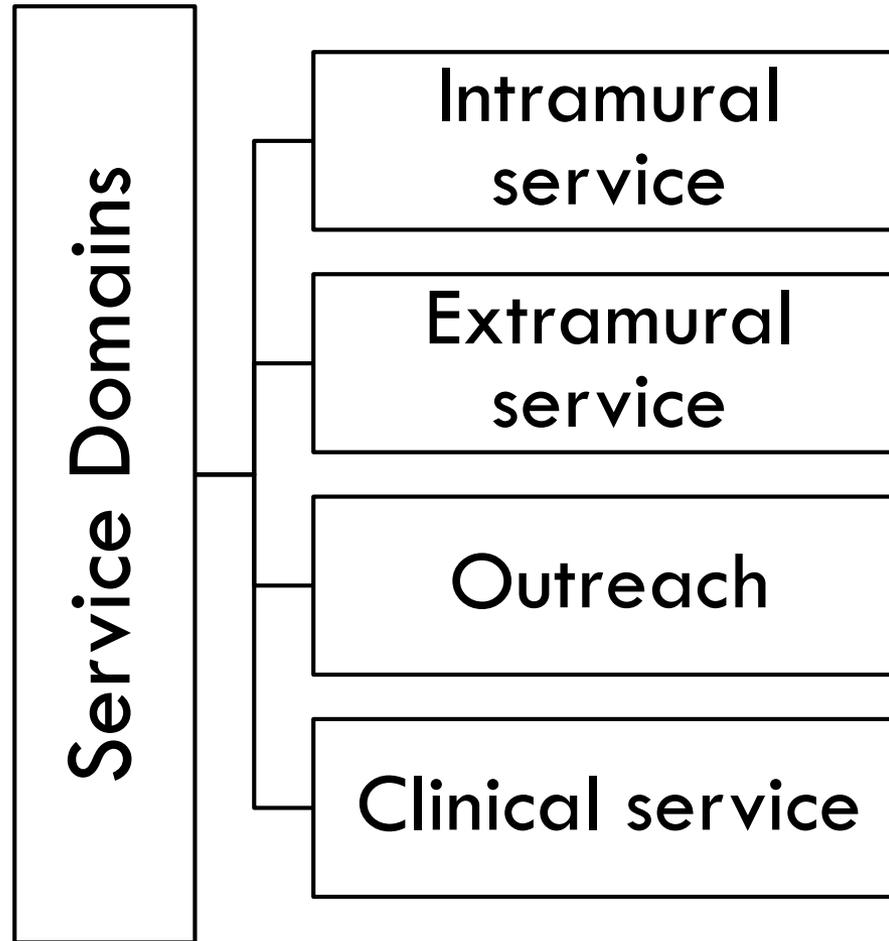
- **Mentoring and Advising** “Mentoring is based on a relationship between instructor and learner that is long term and dedicated, in contrast to teaching, which is more limited in length and scope. Mentors can provide counsel and support to a mentee over years and in many contexts. Some mentors guide the mentee in certain roles (e.g., clinical care, research, administration), but not others. The terms “mentor” and “advisor” are not clearly distinguished in the literature; in the basic science setting, faculty advisors often play genuine mentoring roles”.

Teaching Domains

□ **Educational Leadership and Administration**

- Assuming an active leadership role on institutional educational committees.
- Coordinating/Directing teaching/training programs.
- Leading activities that help secure educational accreditation for programs.

Service



Intramural Service

- Serving on division, department, hospital, faculty, and/or university committees/taskforces and participating in their administrative assignments.

Extramural Service

- Participating as a member of professional organizations/societies regionally or internationally.
- Reviewing articles for journals and other publications or proposals for extramural funding.
- Serving as an editor/associate editor or editorial board member for credible scientific journals or books.

Outreach Service

- Assisting communities or health agencies.
- Organizing outreach efforts to the community-at-large.
- Dissemination of scholarly findings to the media (i.e., radio, television, printed media).

Clinical Service

- As clinicians and practitioners, faculty members carry out the clinical and administrative missions using **professional knowledge, attitudes, and skills** to provide direct care or to advance clinical and organizational systems.

Expectations

□ **Track 1**

- Excellence in funding and research productivity.
- Excellence in undergraduate or graduate teaching, training and mentoring.
- Good record of patient care (where applicable).
- To be engaged in academic and administrative services to the discipline and to the University.

□ **Track 2**

- Excellence in undergraduate or graduate teaching, training and mentoring.
- Excellence in patient care or clinical services.
- Good record of research productivity.
- To be engaged in academic and administrative services to the discipline and to the University.

□ **Track 3**

- Excellence in patient care or clinical service with regard to specialty and area of expertise.
- A good record in undergraduate or graduate clinical teaching and training.
- Some effort in scholarly activities, continuing education, and administrative service.

What do you need to submit for promotion? (instructors only)

1. Letter of application for promotion addressed to the chairs, with a copy to the dean.
2. An updated CV exported from FMIS along with clinical workload.
3. Three personal statements: personal statement on teaching, research, and service.
4. Publications (in rank) to be most representative of your most recent work.

The Faculty Affairs Office (FAO) encourages Instructors to apply for promotion to Assistant Professor in no more than the third year in rank in order to advance their career and uplift the stature of the Faculty of Medicine.

You can apply for promotion once you meet the minimum requirements for promotion to Assistant Professor; based on your track.

What do you need to submit for promotion? (excluding instructors)

□ A. Application File

1. Letter of application for promotion addressed to the chairs, with a copy to the dean.
2. An updated CV exported from FMIS along with clinical workload.
3. Three personal statements: personal statement on teaching, research, and service.
4. List of 6 (for applicants to associate) and 8 (to Professor) external referees from outside the University whose expertise is closely related to that of the candidate and are therefore qualified to evaluate the application for promotion. Normally, referees should be of rank equal to or above that to which a candidate is applying. Candidates may also list the names of people whom they wish to exclude along with the reasons for exclusion.
5. Four publications to be most representative of your most recent work, to be designated for sending to referee.

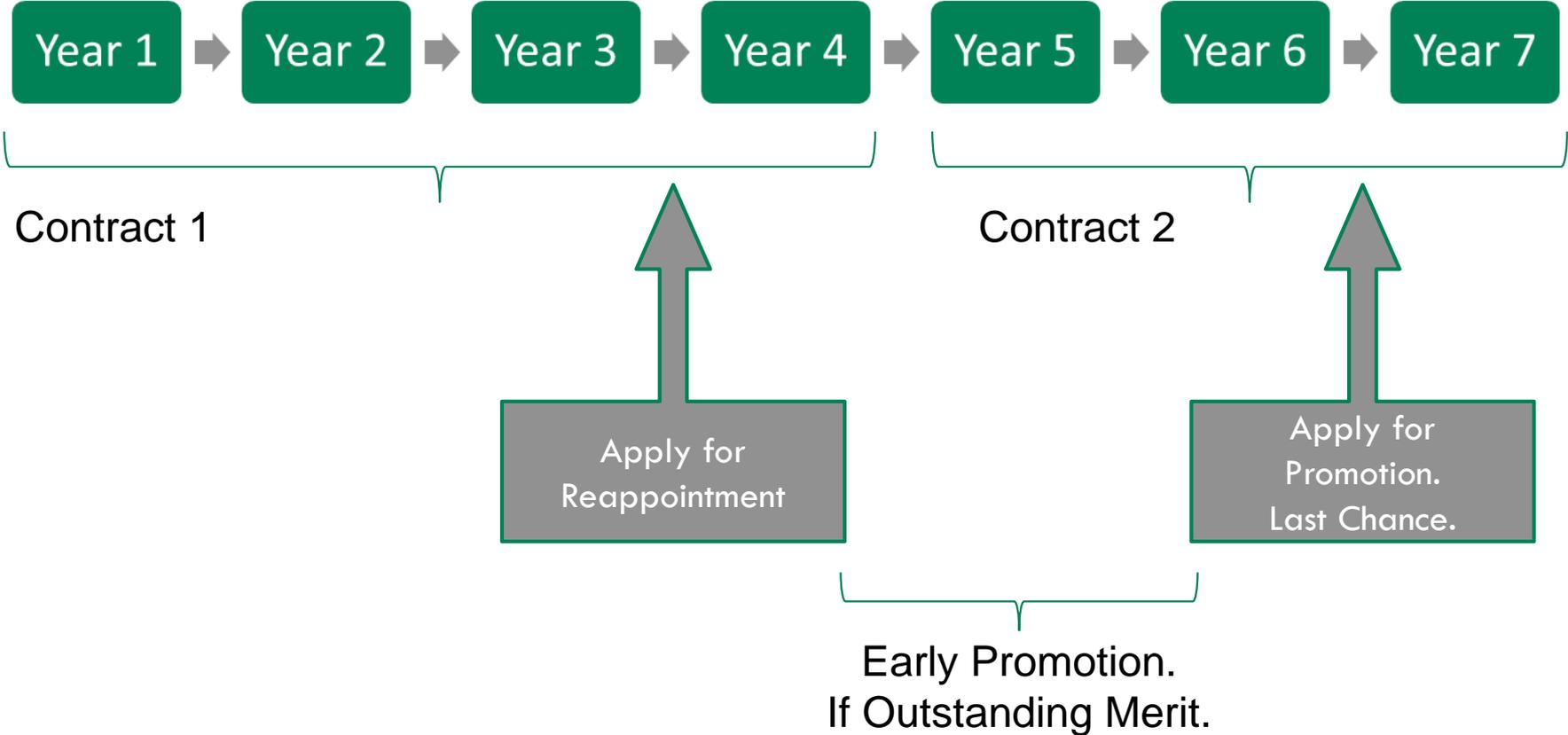
What do you need to submit for promotion? (excluding instructors)

□ B. Teaching Portfolio

1. Teaching Philosophy and Goals
2. Teaching Roles and Responsibilities
3. Representative Course Material
4. Assessment and Extent of Student Learning
5. Descriptions and Evaluations of Teaching
6. Course and Curriculum Development
7. Activities to Improve Your and Others' Instruction
8. Teaching Contributions to Institution or Profession
9. Teaching Honors or Recognitions
10. Appendices

□ C. Publications in Rank

Promotion Timeline: Assistant Professor



Your promotion application is due in “n” years? However, you should start from now!

- Find your mentor.
- Collaborate with other faculty members (at FM or other AUB Faculties).
- Achieve your first funded research grant.
- Build relations in your discipline.
- Participate in professional societies.
- Attend local, regional and international conferences.
- Advance your teaching skills.
- Document milestones.
- Check your readiness.

Promotion Cycle

(Assistant and Associate Professors)

August: Application

September: Promotion Committee and Referees

October, November, December and January: Internal and External Revisions

February: Departmental voting and Chairperson's recommendation

March: Advisory voting and Dean's recommendation

April: Board of Deans meetings

May: Provost's and President's recommendations

June: Board of Trustees action

2016-2017 Faculty Promotion Schedule	
Deadline for issuance of Faculty Promotion Schedule to faculty members	July 1, 2016
Deadline for application for promotion. By this date the applicant is required to submit to the Chair, with a copy to the Dean, a letter of application for promotion, updated c.v. in the standard AUB format, a completed promotion folder (in duplicate), and a list of six external referees (for promotion to Associate Professor) or eight external referees (for promotion to full Professor). The promotion folder should include personal statements on each of the following categories: research profile: past, present and future (2-4 single-spaced pages); teaching philosophy, methodology and future direction (no more than 2 pages); and c) university and public service (no more than 2 pages). All applicants will submit at least four representative samples of his/her publications for submission to external referees.	August 19, 2016 - August 31, 2016
The Chair/Convener in coordination with the Dean will appoint a promotion committee consisting of three faculty members of appropriate rank.	Sept. 1, 2016 to Sept. 14, 2016
For each applicant, the chair of the promotion committee, after consultation with, relevant chair or convener, is to submit to the Dean the names and addresses of six additional external referees for promotion to Associate Professor and eight additional external referees for promotion to full Professor. Names of candidates, their C.V.'s, and the names and addresses of external referees are to be sent to the provost.	Sept. 26, 2016
A copy of the candidate's complete file, <u>in addition to all his/her publications</u> , will be deposited in the Dean's office for consultation by departmental faculty who will vote on the case. Departmental faculty to begin reading file and publications.	Oct. 10, 2016
External referees to be solicited by the Chair/Dean for written evaluations of the candidate's scholarship on the basis of the mailed documentation.	Oct. 10, 2016 onward
The provost will solicit nominations for the Due Process Monitors, Faculties' Expanded Advisory Committee and Board of Deans representatives from the Deans' Advisory Committees. Each advisory committee should nominate three senior professors and one senior professor as DPM	Nov. 14, 2016
Referee letters to be received from all referees by the Dean. <u>Final deadline</u> for the addition of materials to the candidate's file. At this point, the promotion file of the candidate will be considered complete and no additional information will be admissible by the candidate. The file will be available for voting departmental faculty.	Jan. 9, 2017
Departmental promotion committee to complete formal recommendation regarding promotion and file is made available to eligible voting faculty in the department	Feb. 6, 2017
Department to vote on recommendation of the committee.	Feb. 6 - 20, 2017
Chair to compose own recommendation, reporting departmental vote, for the Dean.	Feb. 20 - 27, 2017
Dean and Advisory Committee to convene to review and vote on all promotion cases	March 1 - 17, 2017
Recommendation of Dean to be submitted to the Provost along with the complete file	March 27, 2017
Expanded Board of Deans meetings, chaired by Provost.	April 10-11, 2017
Recommendation of Provost to be submitted to the President	May 5, 2017
Presidential recommendations to be transmitted to the Academic Affairs Committee of the Board of Trustees.	May 12, 2017
Action by full Board of Trustees	June 2, 2017
Email notifications to be sent to candidates	June 2, 2017
Notification letters to be sent to candidates	June 5, 2017

FACULTY MANAGEMENT INFORMATION SYSTEM (FMIS)

Khalil Kreidieh
FM Academic Affairs Coordinator

Main Tools

▶ General Info

▶ Research Activities

▶ Service Activities

▶ Teaching

General Info

Bio Data

Office

Education

Training and Fellowship

Certificates

Awards

Professional Appointments

Languages

Links

CME Activities and Credits

Licenses

Research Activities

Publications

Submitted Manuscript

Grants-Sponsored Research

Research Projects

Presentations and Invited Lectures

Research Network

Report

Patents

Design & Marketed Software

Performances - Exhibitions

Filmography

Festival

Other

Service Activities

Consultations

Professional Societies and Organization

Reviewer / Editor

Institutional Service

Community Service

Seminars/Workshops/Conferences

Collaborations

Other

Teaching

Courses

Contribution

Mentoring

Academic Advising

Thesis

Other

CV

All FM Faculty
Members Have
One CV Format

CV

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CURRICULUM VITAE

A. Personal Experience

Personal Background

Name : First/Name Last Name
 Title : Research Associate
 Institution : American University of Beirut Medical Center, Internal Medicine
 Address : American University of Beirut Medical Center, Bldg. Building 1, Floor: Floor 1 - Street: Street

Languages

English : Professional working

Academic Work Experience

2010 - 2013 : Position1, Department of My Department, Institution1, Duxia

Administrative Work Experience

2010 - 2013 : Position1, Department of My Department, Institution1, Duxia

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Professional Work Experience

2010 - 2013 : Position1, Department of My Department, Institution1, Duxia

Research Work Experience

2010 - 2013 : Position1, Department of My Department, Institution1, Duxia

Other Work Experience

2010 - 2013 : Position1, Type, Department of My Department, Institution1, Duxia

Educational Background

2010 - 2013 : Doctor of Medicine with Honors, Medicine, American University of Beirut

Training and Fellowship

2010 - 2013 : Doctor of Medicine, Medicine, American University of Beirut

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Certificates

Board, Eligible, Country : 2013

Licenses

Exp 2010 : Body

Honors and Awards

2010 : Award1, Institution1

B. Research

Peer Reviewed Journal Publications: Accepted

1. A woman with metastatic pancreatic neuroendocrine Tumor. (Accepted)
 Authors :
 Journal :
 Date, vol: Volume, no: Issue, pp:Page(s)end(s)

* Author's Senior/Corresponding

Peer Reviewed Journal Publications: Submitted

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1. A woman with metastatic pancreatic neuroendocrine Tumor. (Accepted)
 Authors :
 Journal :
 Date, vol: Volume, no: Issue, pp:Page(s)end(s)

* Author's Senior/Corresponding

Peer Reviewed Journal Publications

1. A woman with metastatic pancreatic neuroendocrine Tumor. (Accepted)
 Authors :
 Journal :
 Date, vol: Volume, no: Issue, pp:Page(s)end(s)

* Author's Senior/Corresponding

Books and Book Chapters

1. A woman with metastatic pancreatic neuroendocrine Tumor. (Accepted)
 Authors :
 Journal :
 Type, Date
 Page, Edition, Publisher

Non-Peer Reviewed Journal Publications

1. A woman with metastatic pancreatic neuroendocrine Tumor. (Accepted)
 Authors :
 Journal :
 Type, Date

Conference Proceedings

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1. A woman with metastatic pancreatic neuroendocrine Tumor. (Accepted)
 Authors :
 Journal :
 City, state, country
 Type, Date

Other

1. A woman with metastatic pancreatic neuroendocrine Tumor. (Accepted)
 Authors :
 Journal :
 Type, Date

Abstracts

1. A woman with metastatic pancreatic neuroendocrine Tumor. (Accepted)
 Authors :
 Journal :
 Type, Date

Submitted Manuscripts

Title	Title
Type of Manuscript:	Type
List of Authors in order:	Authors
Submitted:	Submitted
Revision following review:	Revision
Number of previous submissions:	Prev
Date of submission:	SubDate
Date of resubmission:	ResubDate
Journal or Book:	Journal

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Grants

Title:	Novel Allograft Outcomes
Role:	Principal
Source:	NIDDK/NIJ, U19DK086652
Budget:	\$125,000
Investigators:	Investigators
Year:	2008 - 2011

Research Projects

Title:	Novel Allograft Outcomes
Role:	Principal
Community:	NIDDK/NIJ, U19DK086652
Period:	Period
Co-Investigator(s):	Co
IRB Clearance:	IRB
Student Involvement Level:	Level
Type of Student Involved:	Type
Stage:	Stage
Workshops for dissemination for Stakeholders:	Workshops
PowerPoint Presentations:	PowerPoint Presentations
Research Findings:	Findings
Policy Briefs:	Policy
Community Profiles:	Profiles
Reports:	Reports
Pamphlets:	Pamphlets
Posters:	Posters

New Tool

Time And Effort

Time and Effort
Submission

Time and Effort
Report

Topic

Teaching

Administration

Research

Clinical Services

Clinical Training

Total

New Tool

FMIS

My Profile

Edit

Preview Public Profile

View Full Profile

Export CV

My Achievements

Assign Delegate

Recent Faculty Academic Achievements and Recognitions
Congratulations to all on these well-deserved recognitions and achievements!

Date	Created By	Title of Achievement	Achievement Description	Created	Status
11/28/2016	Jinan Uta	President elect Regional Wonca	I was elected to be the president elect of the World Organization of Family Physicians (WONCA) East Mediterranean region and will be president in 2 years. WONCA's mission is to improve the quality of life of the peoples of the world by fostering and maintaining high standards of care in general practice/family medicine	11/28/2016 9:53 AM	
11/28/2016	Rana Sharara-Chami	Co-Chair of International Development and Advocacy Committee at the International Pediatric Simulation Society	For the 3rd year in a row, I continue to serve as the co-chair of the Co-Chair of International Development and Advocacy Committee at the International Pediatric Simulation Society- The only Pediatric simulation society in the world	11/28/2016 3:04 PM	
6/3/2016	Rana Sharara-Chami	Plenary Speaker at SESAM	Plenary speaker about research on cultural effects on simulation debriefing at the Society for Simulation in Europe as Applied to Medicine	11/28/2016 3:05 PM	
11/28/2016	Rana Sharara-Chami	Scientific committee member for the LAU Medical Education Conference	As a simulation expert, I was invited to be a member on the scientific committee for the Lebanese American University Medical Education Conference in 2017	11/28/2016 3:08 PM	
11/29/2016	Walid Faraj	Awards and research	The National Council for Scientific Research-Lebanon (CNRS-L)	11/29/2016 10:11 AM	
12/1/2016	Samia Khoury	Associate Editor	Appointed associate editor for Annals of Neurology	12/1/2016 2:02 PM	
11/13/2016	Ibrahim A Omeis	Faculty/Speaker at the ArabSpine Course Diploma, Dubai, UAE	Faculty/Speaker: Gave several Lectures during the course. Also, on the Educational Committee of the Course where many spine surgeons in the Arab World are attending the 4 modules to obtain a graduating certificate. Dubai, UAE	12/1/2016 3:34 PM	
11/6/2016	Thalia Arawi	Grand Round at Weill Cornell Qatar Medical School	Grand round entitled: The Lures of the Scalpel	12/5/2016 9:30 AM	
11/4/2016	Thalia Arawi	SHPPP and Weill Cornell Qatar collaborate in a regional conference	In the first collaboration between Weill Cornell Medicine - Qatar (WCM-Q) and the Salim El-Hoss Bioethics & Professionalism Program of the American University of Beirut FM-MC, the 9th regional conference was held at the WCM-Q campus in Doha, Qatar on November 4-5, 2016 under the title: "Ethical and Legal Dilemmas in the Practice of Medicine and Research: A Middle East Perspective".	12/5/2016 9:32 AM	
7/14/2016	Ghassan Skaf	Mexican Legion of Honor	Mexican "Legion of Honor" granted by His Eminence The Greek Orthodox Archbishop Antonios Shehavy of Mexico, Venezuela and Middle America in recognition of Dr. Ghassan Skaf services in the medical and scientific fields.	12/8/2016 12:07 PM	
12/15/2016	Salim C saba	Board certification	In addition to being certified by The American Board of Surgery, on December 19th, 2016 I became a diplomate (certified) of The American Board of Plastic Surgery.	12/19/2016 9:46 AM	
9/1/2016	Hala Muhsab	Woman Leader in Scientific Research	Honored by the National Initiative for the Centennial of Greater Lebanon as Woman Leader in Scientific Research	12/20/2016 9:27 AM	
1/1/2017	Youssef Zaidan	RSNA R&E Foundation Grant Recipient Reception	I was invited to this ceremony during RSNA meeting in Chicago, December 2016, as the scientific advisor to Philips/RSNA Research Medical Student Grant recipient. This is a prestigious award by the RSNA given to select research proposals annually. (invitation letter enclosed)	1/1/2017 5:42 PM	Pending
1/3/2017	Hassan Zaraket	Speaker	Invitation to give a talk regarding "Outbreaks of Influenza viruses in Lebanon" at the World Health Day, Faculty of Health Sciences Beirut Arab University	1/3/2017 9:09 AM	Pending
1/9/2017	Hassan Zaraket	Organizing committee Member 4th ICOPHA1 Conference	Invitation to serve as a member of in the International Organizing Committee of the 4th ICOPHA1 that will be held in Doha-Qatar from November 7th to 9th, 2017	1/9/2017 12:24 PM	Pending
1/10/2017	Hassan Zaraket	Expert panelist	Invitation to participate in an expert panel, "Applying for Grants and Finding Funding for Global Research Projects", for the St. Jude/PIDS Pediatric Infectious Diseases Research Conference, held March 10-11, 2017	1/10/2017 9:57 AM	Pending
11/5/2016	Carine Zeeni	Diploma in Clinical Simulation	First clinical simulation diploma offered in the MENA region, in collaboration with University of Illinois at Chicago and the LAU Gilbert and Rose-Marie Chagoury School of Medicine.	1/20/2017 11:37 AM	Pending

For more information or for scheduling appointments:

Khalil Kreidieh, BS-MLT, MS, CC, CL

FM Academic Affairs Coordinator

Office: Saab Medical Library Building, 3rd floor, room # 318

□ Ext. 4720

□ E-mail: ka28@aub.edu.lb

https://www.aub.edu.lb/fm/fao/Pages/index.aspx

This design
will change
soon 😊

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AUB Home > Faculty of Medicine > Faculty Affairs Office

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Welcome Note

Welcome to the web page of the Faculty Affairs Office (FAO). Over the past two years, FAO has launched several projects to fulfill its primary mission of promoting the well-being of the Faculty of Medicine and its constituencies. These included:

- Vigorous recruitment of outstanding members that enriched the existing diversity in clinical and research expertise at FM and AUBMC (up to ----- since summer of 2009);
- Redefining academic tracks and corresponding appointment, promotion and reappointment criteria;
- Offering new faculty orientation program;
- Conducting searches for chairs and heads of programs;
- Revising the Medical Practice Plan to meet the changing and growing needs of the faculty and encouraging group practice formation;
- Designing a comprehensive faculty development program over one year in collaboration with Olayan School of Business; and
- Revising the faculty research incentive plan (FRIP) to accommodate the special status of the clinical investigators.

More detailed information about these documents and educational programs are accessible through this web page.

Likewise FAO offices have been reorganized to meet the growing needs of the faculty. They are run by a team of dedicated staff who are determined to offer you the best services possible and to assist you in your academic endeavors. Moreover, the files of the faculty have been digitized and we are actively working on introducing information technology that should facilitate the communication between the faculty member and FAO for documentation and updating faculty profiles.

The success of any program or service is dependent on the input of its users; consequently, I encourage you wholeheartedly to come forward with any suggestions that will improve the faculty life and the work environment. This website is intended not only to be a source of information to you but to enhance our lines of communication so make the best use of it. Warmest greetings

Ghazi Zaatari, MD
Associate Dean for Faculty Affairs

Announcements

- Dr. Miguel Abboud, Professor & Chair of Pediatrics and Adolescent Medicine, was invited to speak in the Clinical Debate on "All children with sickle cell anaemia should be offered

Links

- Faculty Information System
- Awards

News

- Vacant positions
- New recruits
- Announcing Faculty Promotions

Thursday, September 08, 2016 4:40 PM 9/8/2016

Thank You