

AUBMC Medical Staff Code of Conduct

Preamble:

At AUBMC, we are dedicated to serving our community with the very best medical care, and committed to advancing care through innovative research and education in accordance with this Code of Conduct.

This Code, together with the Lebanese Code of Medical Ethics, constitutes a compilation of guidelines that will provide a common ethical framework for physicians practicing at AUBMC.

It is only inevitable that physicians may experience tension between different ethical principles, between ethical and legal requirements, or between their personal ethical convictions and the demands of other parties. Training in ethical analysis and decision making is recommended for physicians to develop their knowledge, skills and attitudes needed to deal with these conflicts. Consultation with colleagues, legal authorities, ethicists, the Medical Center Ethics Committee or others who have relevant expertise is also recommended.

A. Our Mission

- Members of the Medical Staff acknowledge that the American University of Beirut Medical Center's (AUBMC) mission is to focus on excellence in Clinical Care, Education, and Research, and provide excellent, accessible, and comprehensive health services to the people of Lebanon and the region.

B. Our Core Values:

- **Respect:** To consider worthy of high regard
- **Integrity:** Adherence to moral and ethical principles; soundness of moral character and honesty
- **Teamwork & Collaboration:** Putting the needs of the whole over your own personal gain
- **Accountability:** Acknowledgement and assumption of responsibility for actions and decisions
- **Stewardship:** The careful and responsible management of something entrusted to one's care
- **Diversity:** To better understand, represent and serve our community

C. Our Responsibilities:

As members of the AUBMC community and in service of our mission, We, members of the Medical Staff:

- Agree to make our first priority the well-being of our patients.
- Agree to treat others with respect, courtesy, dignity and conduct ourselves in a cooperative manner.
- Agree to practice the profession of medicine in an honest manner by adhering to moral and ethical standards.
- Agree to provide the highest quality of care to each patient.

- Agree to listen and respond to our patients, patients' families and actively help them understand their treatment options, methods utilized, and outcomes.
- Believe that teamwork and clear communication are vital in our medical care.
- Agree to coordinate care with other Practitioners and Hospital staff as appropriate and seek consultation whenever warranted by patient's condition.
- Agree to refrain from engaging in or tolerating abusive language. Prohibited language includes, but is not limited to, making offensive comments, racial or ethnic slurs, threats of violence, using foul language, and acting in a rude, intimidating manner, criticizing individuals in inappropriate forums.
- Agree to refrain from engaging in any form of unlawful discrimination or harassment.
- Agree not to criticize or take action against any member raising or reporting a safety concern.
- Agree not to discuss confidential patient, employee, payroll, fiscal, research or administrative information in areas where others can overhear the conversation, e.g., in hallways, on elevators, in the cafeteria, at restaurants, at social events, in the coffee shop.
- Agree not to look up or discuss private information about patients or staff for any purpose outside of our specified job responsibilities with others who do not have the need to know.
- Agree to abide by AUBMC Bylaws, Medical Staff Bylaws, Rules and Regulations and policies of the medical center, and applicable governmental laws and regulation.
- Agree that all billing practices and filing of, cost reports must comply with the hospital's rules and regulations regarding documentation. Prohibited practices include, but not limited to, submitting claims for payment that have not been properly coded, documented or billed according to applicable hospital's laws and regulations or seeking reimbursement for a service that is not warranted by patient's condition or documented in the patient's chart.
- Agree to disclose any potential conflict of interest that we or our immediate family may have, including any interest in or relationship with any individual or organization which does business with AUBMC.

By my signature below, I certify that I have received and agree to AUBMC's physician CODE OF CONDUCT. I agree to fully comply with the standards, policies, procedures and other provisions of the Code of Conduct. I understand that compliance with the provisions contained in the Code of Conduct is a condition of obtaining and retaining medical staff credentials and privileges at AUBMC. I also understand that violation of this agreement may result in corrective actions in accordance with the Medical Staff Bylaws, Rules, and Regulations as well as AUBMC Policies and Procedures.

Physician's Signature: _____

Date _____

Printed Name: _____