

Minutes of PRO-GREEN kick-off meeting

DATE	Wednesday April 24, 2013
TIME AND PLACE	4:00 pm – College Hall – B1
NOTE TAKER	Mrs. Amy Walburn, Ms. Lara Al Sous
ATTENDEES	Nesreen Ghaddar, Fadl Moukalled, Kamel Ghali, Ahmad Mohammad, Mahmoud Azzi, Jean Chatila, Ehab Abdel-Rahman, Ossama Hosny, Ayman Mahrous, Kevin McDonnell, Elisabeth Kjellsson, Paola Romano, Spike Tang

Agenda Topics and Discussion Points

Session I: Thank you note

Dr. Ghaddar commenced the meeting by thanking everyone for their input they have been providing.

Session II: Joint Green Discussion:

- Dr. Ghaddar suggested from the partners to try and write a form that will give approval in each university within its current structure to allow cross registration between the different partners. She also asked from the attendees to jot down their points on which university will give a joint degree with another university.
- Dr. Ghaddar asked if EU has any experience in offering this diploma outside Europe.
- Dr. McDonnell replied that they have done this with South Florida University but the process is slow. He suggested providing Dr. Ghaddar with a template or memorandum of agreement.
- Dr. Ghaddar suggested this is another step to look at to move and proceed to the next step.
- Dr. McDonnell asked where do students get their degrees from
- Dr. Ghaddar replied that each institution will look at different possibilities.
- Dr. Ghaddar mentioned to the attendees that page 16 of the Pro Green Revision Document mentions how students will be doing their cross registration and that it is the solution to talk about the local approvals.

Session III: Admission Criteria:

- Dr. Ghaddar mentioned that AUB does not hold strict registration for professionals. They are willing to go as low as 81 for TOEFL, and students will pick up their English on their own.
- Miss Paola insisted that English is compulsory for her or else how will students understand.
- Dr. Ghaddar re-explained that students will have to sit for the TOEFL exam but scores for admission will be lower. She insisted that they cannot follow the admission requirement of a master's degree.
- Dr. Ehab Abdel Rahman explained that at AUC they follow two different approaches for the Academic and Professional programs. AUC is strict about the English for the academic program, but not strict about the English for the professionals.
- Dr. Ayman Mahrous from Helwan has motioned to enroll natural science students in the program
- Dr. Ghaddar replied that no one is objecting and that everyone is 100% supportive.
- Dr. McDonnell stated to open up the floor to technical schools not only those who attain a bachelor degree.
- Dr. Ehab mentioned that students enrolling in the program must have a four to five years

university degree.

- Dr. Ghaddar asked regarding those who have work experience in return.
- Dr. McDonnell answered that they take people with work experience and they ask them to present a letter as to why they should be admitted. Hence it's a case by case basis.
- Dr. Ghaddar mentioned that there has to be an evaluation and that she will be emailing the attendees later on to decide on the score. She also mentioned allowing a visiting course to prospective students in order for them to try and see the program.

Session IV: Modules:

- Dr. Elisabeth suggested grouping the 1 credit and 2 courses together
- Dr. Ehab said that it is hard to manage 1 credit or ½ credit courses.
- Dr. Ghaddar replied that the 1 credit and ½ credit courses will be changed.
- Dr. Ehab then said that for professionals, students need to take specific information hence the student will tailor the course.
- Dr. Hosny replied to keep the 3 credit courses.
- Dr. Ghaddar approved and claimed that the 3 credit module is the one that works best, and the program sent by Dr. McDonnell is suitable. She also liked the way Dr. McDonnell distributed the electives.
- Spike suggested 2 credit courses instead of the 1 credit courses
- Dr. Ghaddar asked if the project should be 3 credits.
- Dr. Ehab suggested a 2 credit hour course.
- Dr. Ghaddar stated that they cannot have the electives as many as specialization. She motioned for electives to take 3 credits and the project up to 2 credits minimum or 3 credits maximum.
- It has been agreed upon to have 2 credits for the project and 4 credits for electives, however, it is not mandatory.
- Dr. Ghaddar suggested a timeline.
- It has been questioned whether by September the program will be approved of as a structure.
- Everyone replied that it can be done.
- Also the core computing services met with Miss Amy to provide online training even for members.

Session V: Other Issues:

- Dr. Ghaddar asked the attendees if they have other issues to discuss.
- Dr. McDonnell stated that there has been a good agreement on the progress, and the suggestions regarding the electives were good.
- Dr. Ghaddar will send Spike the updated structure.
- Spike asked regarding the website.
- Miss Amy replied the link will be either ready by Friday or Monday. She has asked from the attendees to send her their biographies and photos for those who still haven't.
- Miss Romano stated that by October 25th 2013 the outcome will be great to disseminate the project to their universities. Also she has suggested creating a dissemination event, and holding it in Cairo University.
- Dr. Ehab thanked AUB for the great effort they have been doing.
- It has been agreed upon for the future to hold conference calls rather than Skype.

Meeting Adjourned at 5:00 pm

Comments