

Grades

Grading System:

For new students registered at the University starting fall term 2019–20, AUB uses a 4.3 letter grade system according to the following table:

The GPA is capped at 4.0:

Quality Points	Course Letter Grade	Course Grade/ 100
4.3	A+	93–100
4.0	A	87–92
3.7	A–	83–86
3.3	B+	79–82
3.0	B	75–78
2.7	B–	72–74
2.3	C+	69–71
2.0	C	66–68
1.7	C–	63–65
1.3	D+	61–62
1.0	D	60
0.0	F	<60

I Incomplete

P Pass

PR In Progress W Withdraw NP No Pass

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Course Letter Grade

Quality Points

For students registered at the University prior to fall semester 2019–20, AUB uses a numeric system with an Equivalent Grade Point Average according to the following table:

Cumulative Average	GPA	Cumulative Average	GPA	Cumulative Average	GPA	Cumulative Average	GPA
<60	0	67	1.86	75	2.73	83	3.46
60	1	68	1.98	76	2.82	84	3.54
61	1.13	69	2.09	77	2.92	85	3.63
62	1.26	70	2.2	78	3.02	86	3.7
63	1.38	71	2.31	79	3.11	87	3.78
64	1.5	72	2.42	80	3.2	88	3.86
65	1.63	73	2.52	81	3.29	89	3.93
66	1.74	74	2.62	82	3.38	>=90	4

I Incomplete

P Pass Normally Used for Theses and Projects PR InProgress

W Withdraw

F Fail

All final grades are expressed in multiples of one.

Change of Grade and Review of Final Exam:

After grades are posted on the AUB Student Information System (AUBSIS), a change of grade is not allowed unless a demonstrable mistake was made in the correction of the final examination or in the calculation of the grade. In such a case, the instructor must fill on petitions online the Change of Grade and submit it to the chairperson of the department in which the course is offered with supporting evidence for the mistake warranting the change of grade. If the chairperson of the department approves the change of grade, s/ he will submit the form online to the Dean's Office for approval, who in turn will forward it to the Registrar's Office.

Students have the right to access their corrected exams, including final exams, and to request review of their exams in case mistakes have been made in calculating grades or in corrections. The student's request to review the course grade should be made to the course instructor within one week of the posting of course grades date. In case the review by the instructor results in a change of course grade, the instructor shall complete the Change of Grade form in accordance with the procedure outlined by the faculty in which the course is offered.

If a dispute regarding the change of a grade continues, the student should discuss the issue with the chair of the department. If the student is still not satisfied, s/he may submit a petition to the faculty Academic and Curriculum Committee requesting further consideration.

Incomplete Grades:

A student who receives an incomplete grade for a course must petition or submit a valid reason for missing the work to the appropriate faculty committee within two weeks of the date of the scheduled final exam in order to obtain permission to complete the course. Coursework must be completed within one month of the start of the next regular term. In exceptional circumstances, the appropriate faculty committee may decide to give the student additional time to complete a course. In the Maroun Semaan Faculty of Engineering and Architecture, a student who has received incomplete grades will not be permitted to register for more than 16 credits.

Incomplete coursework is reported as "I". Normally, "I" is followed by a numerical grade or a letter grade reflecting the evaluation of the student available at the end of the term. This evaluation is based on a grade of zero on all missed work and is reported in units of five. If the work is not completed within the period specified, the "I" is dropped and the grade becomes the final grade.

If the student petition is approved, coursework must be completed within one month of the start of the Fall 2017 semester. In exceptional circumstances, the Committee may decide to give the student additional time to complete a course. A student who receives incomplete grades will not be permitted to register for more than 16 credits. After completion of the missing work, a Change of Grade form is submitted by the course instructor with the petition reference number, to change the "I" grade to the final course grade.

If a petition is not submitted within the two weeks, the petition is rejected, or the work is not completed within the period specified, the "I" is automatically dropped and the numerical grade becomes the final course grade.