



Regulations and conditions for test takers

You must arrive in Nicely Hall Room 500 (the test room) at the time specified on your admission ticket. Latecomers are not admitted.

You must bring official identification to the test. If you cannot produce appropriate official identification, you will not be able to take the test. You will also need to bring your admission receipt.

Pens and pencils will be provided. You are allowed a small, clear bottle of water at your desk.

Nothing else is allowed at your desk. Specifically, highlighter pens and correction fluid are not permitted. Calculators, mobile phones and other electronic devices must be turned off and placed with your bag and coat under your seat. No books, files or papers may be placed on your desk.

If you are found at your desk with any materials/devices that are not allowed, you will be required to leave the test room immediately and disqualified from the test.

The test takes about two and a half hours. You may not leave the test room during this time.

All instructions given to you by test supervisors must be followed carefully and quickly.

You must not copy another test taker's work. You must not allow your work to be seen by other test takers. You must not cheat or behave unfairly, dishonestly or improperly.

You must not communicate with other test takers during the test. To talk to a supervisor, raise your hand to attract his/her attention.

If you disrupt the test procedures or disturb other test takers, you will be required to leave the test room immediately.

You must not attempt to record or reproduce any part of the test. You must not remove any test materials from the test room.

When the supervisor signals the end of each component of the test, you must stop working (writing) immediately, close the test booklets and place your pen/pencil on your desk.

You must hand all test materials to a supervisor. You should make sure you fill in your details correctly on all test materials you have completed.

Test materials remain the property of the University. Your responses to test tasks will be graded and analyzed according to set procedures to provide your test results. Your responses and data routinely created from them will also be used – in anonymized form – to produce statistical information about the test, to study test quality, to develop further test materials, and to train those involved in test development and grading.

The test results you receive will remain confidential within the University.

I confirm that I have read these regulations and conditions. I accept them and will comply with them.

Full name: _____

Date: _____

Signature: _____