

## **Rules and Guidelines for Test-Takers at the Testing Room**

The testing room is only open to test takers and staff. Visitors are not allowed.

All testing requires a legitimate photo ID. ID requirements vary by exam.

Any electronic devices, such as smart watches, iPads, fitness trackers, and cell phones, are prohibited in the testing area.

Except for religious or medical reasons, no hats, scarves, hoods, or other head coverings of any kind are permitted inside the testing room. If the student is wearing a hood, it must never hide their head while taking the test.

Food and drink are not allowed in the testing room, including gum, unless they are an approved accommodation.

No tobacco products or substitutes are permitted.

No weapons of any type, unless carried by a security personnel, are permitted in the testing room.

It is not permitted to talk to other candidates or refer to their screens or testing material.

Scratch paper must be provided to staff for disposal.

Unbecoming behavior, such as acting violently or verbally abusing testing staff or test takers, will result in expulsion from the testing center, with campus police escorting you out if required.

The testing room is continuously under video surveillance.

Items lost or stolen are not the responsibility of the testing center.

Exam and/or test results may be invalidated if these regulations are broken.