

**SENATE LOG FOR MOTIONS AND ACTION ITEMS
2016-2017**

MEETING	ACTION	STATUS
September 30, 2016		
MOTIONS		
2017-01: Approve the graduation of all recommended candidates (Summer 2016).		Completed.
2017-02: Approve MS in Computer Science (course-based option) on the condition that it be amended to highlight the existence of the writing component in the course work in the program.	Office of the Provost to forward to BoT for approval.	Approved by BOT, November 2016.
October 21, 2016		
MOTIONS		
2017-03: Endorse the Revised Policy on the Development and Revision of Bylaws, Procedures, and Manuals proposal. Substitute motion: The University Senate asks the president and the provost to meet with SCFA to go through the 87 categories of policies and determine which require sending to the faculties, or the senate, or both in order to have revisions approved, after which the updated policy revision proposal will be brought back to the senate. The substitute motion was passed unanimously.		Completed.
2017-04: The University Senate asks the president to appoint a committee with at least one member from each faculty to look into the proposed new grading system at AUB and to bring an updated proposal back to the senate.		Completed.
October 26, 2016		
None		
November 25, 2016		
MOTIONS		
2017-05: Approve the degrees for two FEA Summer graduates.		Completed.
2017-06: Three-part motion was made to establish a policy according to which: (1) all works in progress will remain confidential until the committee charged with working on it determines that their work shall be shared with our constituents, (2) the senate will set the time-table for when that public sharing shall occur, and (3) the senate and the relevant committee will coordinate to ensure that the public sharing occurs before the senate votes on the matter at hand.		Completed.

<p>Grading Equivalency Proposal: 2017-07: Convert the ad hoc committee working on the grading equivalency proposal into a task force to come up with a plan to implement the conversion to a letter grading system.</p>		Completed.
December 16, 2016		
MOTIONS		
2017-8: Approve the degree of an FEA 2016 graduate (Abbas Abu Dayya - 201404057).		Completed.
<p>2017-9: Endorse the Revised Policy on the Development and Revision of Bylaws, Policies, Procedures, and Manuals. A substitute motion was made to endorse the policy revision proposal with the addition of a footnote to the heading “Level I” stipulating that the BoD’s role is to “review and either recommend or not recommend” that the proposal under consideration be adopted. The substitute motion passed by a vote of 26-1-2</p>	<p>Office of the Provost to forward to BoT for approval. PPRC to publish policy (online at pnp.aub.edu.lb)</p>	<p>Approved by BOT, March 2017. Completed.</p>
<p>2017-10: The Senate affirms that, in the context of the reinstatement of tenure, parity and equality in all benefits between tenure and non-tenure track full-time professorial rank faculty shall be maintained. A substitute motion was made that the Senate affirms the parity of benefits between tenured and non-tenured professorial faculty shall be maintained as stipulated (the benefits) in the faculty manual and contracts. The substitute motion was passed by a vote of 28-1-0.</p>		Completed.
<p>2017-11: Approve the report of the Tenure Design Committee. A substitute motion was made to approve the TDC report with the amendment to page fifteen. The substitute motion was passed unanimously, 29-0.</p>	Office of the Provost to forward to BoT for approval.	Approved by BOT, March 2017.
2017-12: The University Senate asks the President to meet with the Deans to form a committee to draft a proposal for a standing grievance committee that will be brought to the Senate for a vote next time.	Committee formed of Drs. Nuhad Yazbik Dumit, Syrine Hout, Bijan Azad, Imad Toufeili, Robert Saliba, and Sawsan Abdulrahim to draft a proposal.	<p>Completed</p> <p>The proposal was submitted by the committee to Provost Harajli on August 27, 2017. The grievance committee was then replaced by the Tenure Appeal committee.</p>

2017-13: Approve the proposal for a Doctor of Philosophy in Nursing Science.	Office of the Provost to forward to BoT for approval.	Approved by BOT, March 2017.
January 27, 2017		
MOTIONS		
2017-14: Approve the proposed amendments to the FM bylaws. A substitute motion was made to make a one-time exception to the bylaws to allow this proposal to amend the FM bylaws by being brought forward for a vote, with the understanding that the Senate will return to the issue of such email votes in order to establish a settled policy. The substitute motion was approved by a vote of 31-1-2.		Completed.
2017-15: Approve the proposed amendments to the FM bylaws (Bylaws of the Faculties).	Office of the Provost to forward to BoT for approval. PPRC to publish policy (online at pnp.aub.edu.lb)	Approved by BOT, March 2017. Completed.
2017-16: Approve the proposed amendments to the Senate bylaws.	Office of the Provost to forward to BoT for approval. PPRC to publish policy (online at pnp.aub.edu.lb)	Approved by BOT, March 2017. Completed.
2017-17: Approve the degree of an FEA PhD student (Ramy Baly - 200911399).		Completed.
2017-18: Invite the candidates nominated to the BoT Academic Affairs to make a few remarks about their relevant experience and how they planned to approach the position.		Completed.
A motion was made to approve the proposal to amend course withdrawal deadline. A substitute motion was made to approve the proposal on the condition that the wording of the new policy be changed to: "At least 40% of the overall assessment is expected to be issued by the instructor before the last day of withdrawal." Vote 2017-19: A second substitute motion to keep the "40%" and "is expected to" changes but to change the deadline to the last day of the semester. The second substitute motion was defeated by a vote of 8-22-4. Vote 2017-20: The first substitute motion was approved by a vote of 29-2-3.	Registrar's Office to inform faculty members of the last day of withdrawal.	Completed.

February 17, 2017		
MOTIONS		
2017-21: Continue the current practice of posting final minutes on the Senate website and to formally institute a policy of not including proprietary financial information, information related to disciplinary matters, and information related to personnel decisions.		Completed.
Vote 2017-22: Award degrees to the candidates in FAS Vote 2017-23: Award degrees to the candidates in FM. Vote 2017-24: Award degrees to the candidates in FEA Vote 2017-25: Award degrees to the candidates in FAFS Vote 2017-26: Award degrees to the candidates in FHS Vote 2017-27: Award degrees to the candidates in HSON Vote 2017-28: Award degrees to the candidates in OSB		Completed.
Vote 2017-29: Approve the proposal for an MS in Architecture	Office of the Provost to forward to BoT for approval.	Approved by BOT, March 2017.
Vote 2017-30: Approve the proposal for a PhD in Architecture	Office of the Provost to forward to BoT for approval.	Approved by BOT, March 2017.
March 31, 2017		
MOTIONS		
Vote 2017-31: Approve the proposal for modifying the Master's program in Mathematics.		Approved by the Senate on March 31, 2017.
April 21, 2017		
None		
April 28, 2017		
MOTIONS		
Vote 2017-32: Approve the proposal for a PhD program in Chemistry.	Office of the Provost to forward to BoT for approval.	Approved by BOT, June 2017.
Vote 2017-33: To request that syllabi for all courses be posted online. A substitute motion was made to request that each department posts online the last syllabus used for each course listed in the catalog. The substitute motion was passed unanimously.	Registrar's Office asked the deans to inform chairs of departments.	Completed. Moreover, Interim Registrar will re-send a reminder.

<p>Vote 2017-34: To require AUB instructors to record both a numerical and a letter grade for each student in the class during the upcoming academic year.</p>	<p>A meeting was held with IT to discuss a plan for upgrading banner to allow entering both a letter and a numerical grade effective end of Fall 2017-18. Informative town hall meetings will be held in this regard.</p>	<p>Completed. In line with the Senate decision and the town hall meetings held by Provost Harajli with faculty in the different Faculties/Schools, numeric final grades of courses will be entered on AUBsis together with the letter grades for the Summer Term 2017-18. At this stage, only numeric final grades will be displayed to students.</p>
<p>May 31, 2017</p>		
<p>MOTIONS</p>		
<p>Vote 2017-35: Award degrees to the candidates in FAS Vote 2017-36: Award degrees to the candidates in FM Vote 2017-37: Award degrees to the candidates in HSON Vote 2017-38: Award degrees to the candidates in FHS Vote 2017-39: Award degrees to the candidates in SFEA Vote 2017-40: Award degrees to the candidates in FAFS Vote 2017-41: Award degrees to the candidates in OSB</p>		<p>Completed.</p>
<p>2017-42: To recommend that the administration identify and hire an independent expert consultant to study the feasibility of introducing different retirement payment options within the current retirement system.</p>	<p>Procurement issued RFP and selection committee selected provider. Contract was signed.</p>	<p>Report was submitted to the Provost and HR.</p>